

# TEAM IA

Team IA's products comprise a complete suite of Electronic Document Management System (EDMS) applications with advanced characteristics that have been tailored to a large extent over 12 years to the needs of South Carolina's agencies. These products, together with the complete set of services and methodologies delivered by our outstanding staff provide the State of South Carolina a wide range of electronic document management solutions from small departmental level solutions to state-wide fully-integrated enterprise solutions.

Because we own our EDMS software technology, as opposed to reselling 3<sup>rd</sup>-party products, Team IA has the flexibility to make our solution fit each governmental agency's business rather than forcing them to change their business to fit a system. Our capabilities translate into unique benefits for our customers. Since developing our own EDMS solution there has never been a situation in which we have not been able to satisfy a customer's request for functionality. To date we have not encountered an environment with which we could not integrate our EDMS solution. We constantly focus on the needs of our customers and long-term relationships with them, as we have always done and will continue to do.

## **OUR STAFF**

Team IA employs one of the highest, if not the highest, number of experienced EDMS service professionals based in the State of South Carolina, thereby providing South Carolina State Agencies highly qualified EDMS professionals locally available for services and support. Staff members hold numerous degrees and certifications in their respective professional disciplines. The following services are among the those offered by Team IA: Needs Analysis, Risk Assessment, System Integration, Software Development, Workflow Automation, Installation, Training, Annual Support, Project Management, Disaster Recovery, System Conversion, Process Re-Engineering.

## **OUR SOFTWARE**

Team IA's EDMS system is designed with functional capabilities that match and/or exceed the top vendors in the industry. It is scalable and maintains high-performance as it is scaled up, which enables customers to start as small as they wish and grow the system in any dimension that is necessary simply by adding additional licenses or modules without throwing away their current investment in the system. The EDMS system is scalable in every important way: processing small document volumes to extremely large document volumes, storing a small amount of data to a vast amount of data, simultaneous use by a very few number of end-users to a virtually unlimited number of end-users, utilizing a single storage device to using numerous redundant storage devices for backup and disaster recovery. The software is capable of sub-second response time for retrieval of data and images by end-users. State-of-the-art high speed scanners are used for rapid document capture. The software products that make up Team IA's suite of EDMS applications are architected such that interoperability is maintained across the entire product line. Team IA software runs in a technical environment that conforms to South Carolina CIO Architectural Standards.

## **OUR COMPANY**

Founded in 1995, Team IA is a nationally recognized leader in providing EDMS solutions, headquartered in Lexington, South Carolina, with branch offices in Philadelphia and Atlanta. Team IA has been recognized with many national awards including the Rhiener Group Imaging ACE award.

We believe that we are uniquely qualified and are the best EDMS solution provider for South Carolina government. We have the experience, staff expertise and in-depth knowledge of South Carolina government to meet individual governmental entities' needs. Team IA can point to its 12 year history with our State of South Carolina customers to support our claims with facts, a few of which are as follows:

- Team IA was the first vendor to provide a digital microfilm archiving solution certified by the SC Department of Archives and History.
- Team IA's EDMS suite is the first and only solution that is fully integrated with the SC Business One-Stop (SCBOS) system.
- The only EDMS product currently integrated with the state's SAP pilot system at Department of Mental Health is Team IA's EDMS solution.
- Team IA is the only EDMS vendor qualified by and on contract with the SC CIO Project Management Office, and is the only EDMS vendor with a Senior State Certified Project Manager on staff.
- Team IA is the only EDMS vendor qualified to manage all levels of EDMS projects in accordance with the SC CIO Project Management Methodology.