PARTICIPATING ADDENDUM
WESTERN STATES CONTRACTING ALLIANCE
MULTIFUNCTION COPIERS AND RELATED SOFTWARE
Administered by the State of Nevada (hereinafter "Lead State")

MASTER PRICE AGREEMENT
Sharp Electronics Corporation
Nevada Contract Number: 1715
(hereinafter "Contractor")
And
State of South Carolina, Information Technology Management Office (ITMO), a unit of the South Carolina Budget's Division of Procurement Services
(hereinafter "Participating State")
SC Contract Number: 5000013294

1. **Scope:** This addendum covers the WSCA Multifunction Copiers and Related Software Contract lead by the State of Nevada for use by state agencies and other entities located in the Participating State authorized by that state's statutes to utilize state contracts. Sharp Electronics Corporation and its authorized resellers/dealers are authorized under this WSCA agreement to offer the following pricing options:

A. Purchase direct from Sharp Electronics Corporation.
B. Offer leasing only through Ontario Investment as defined in paragraph CC of this document.
C. This contract shall **ONLY** include the following copier groups: Walk-up B&W Only and Walk-up B&W or Color.

This Addendum is between Sharp Electronics Corporation and all participating South Carolina public procurement units (as defined by S.C. Code Ann. § 11-35-4610(5), as amended) or governmental bodies (as defined by S.C. Code Ann. § 11-35-310(18), as amended).

2. **Participation:** Use of specific WSCA cooperative contracts by state agencies, political subdivisions and other entities (including cooperatives) authorized by an individual state's statutes to use state contracts are subject to the approval of the respective State Chief Procurement Official. Issues of interpretation and eligibility for participation are solely within the authority of the State Chief Procurement Official.

3. **Participating State Modifications or Additions to Master Price Agreement:** Unless otherwise stated, terms used herein shall have the definitions assigned by Master Pricing Agreement 1715. Note: Any and All applicable references of Nevada (NV) law are to be changed to read South Carolina (SC).

A. **Definitions**:

"ITMO" means the Information Technology Management Office established by South Carolina Code Section 11-35-820, as amended.

"SC Participant(s) means all participating South Carolina public procurement units (as defined by S.C. Code Ann. § 11-35-4610(5), as amended) or governmental bodies (as defined by S.C. Code Ann. § 11-35-310(18), as amended).

"LAN": If installation is included with LAN equipment it applies from Copier to wall only.

B. This Addendum is a "Participating Addendum" as defined in the Master Price Agreement, forms a part of the Master Price Agreement, and supersedes the Master Price Agreement to the extent of any inconsistency. The terms and conditions of this Addendum apply only to the relationship between SC Participants and Contractor.
C. Pursuant to Section 11-35-4810, South Carolina public procurement units, both state and local (as defined by S.C. Code Ann. § 11-35-4610(5), as amended) are authorized to participate in cooperative purchasing.

D. Pursuant to Section 11-35-510 of the South Carolina Code of Laws, ITMO is authorized to act as the statutory procurement agent for every state governmental body (as defined by S.C. Code Ann. § 11-35-310(18), as amended). Consistent with its statutory authority, ITMO is acting solely in a representative capacity and on behalf of such state governmental bodies.

E. Participation by local public procurement units (as defined by S.C. Code Ann. § 11-35-4610(3), as amended) in the Master Price Agreement is optional. By submitting an order and receiving delivery of an item pursuant to the Master Price Agreement, a local public procurement unit manifests its intent to be and is bound by the Master Price Agreement, including this addendum, unless the local public procurement unit has entered into a separate Participating Addendum.

F. Each SC Participant's obligations and liabilities are independent of any other SC Participant's obligations and liabilities. SC Participants are not obligated for any order submitted by another SC Participant and do not incur any liability with regard to any other SC Participant. ITMO is acting solely on behalf of SC governmental bodies and bears no liability for any damages that any party may incur with regard to the Master Price Agreement.

G. **South Carolina Prompt Payment Statute**: The obligations of any SC Participant are governed by Section 11-35-45 of the South Carolina Code of Laws, if the participant is a "governmental body," as that term is defined in Section 11-35-310(18).

H. Vendor agrees to distribute its products to South Carolina governmental bodies through vendors registered with the South Carolina Secretary of State as an authorized South Carolina vendor.

I. This Addendum, any order against the Master Price Agreement, and any dispute, claim, or controversy relating to the either shall, in all respects, be interpreted, construed, enforced and governed by and under the laws of the State of South Carolina. Any claim by Contractor against any SC Participant shall be resolved exclusively by the appropriate Chief Procurement Officer in accordance with Title 11, Chapter 35, Article 17 of the South Carolina Code of Laws, or in the absence of jurisdiction, only in the Court of Common Pleas for, or a federal court located in, Richland County, State of South Carolina. Contractor agrees that no act by a SC Participant shall constitute waiver of either the SC Participant's sovereign immunity or the SC Participant's immunity under the Eleventh Amendment of the United State's Constitution.

J. **Tax Exempt**: In order to exempt the State from the obligation to withhold taxes from payments due, Contractor shall, upon request by the State, register as required by South Carolina Code Section 12-8-550, as amended, and submit the appropriate form (Nonresident Taxpayer Registration Affidavit – Income Tax Withholding) in accordance with its instructions.

K. **Return Goods**: If applicable and to the extent Contractor agrees that the State may return equipment, Contractors will provide the State a Return Material Authorization (RMA) Number for returned equipment which includes, but is not limited to, software and its associated documentation. The contractor will provide instructions to the State for the proper implementation of the RMA.

L. Products and Services **NOT** provided by this Participating Addendum: Authorized purchasers may purchase, and contractors may supply, "Services" only as defined herein. For the purposes of this agreement, "Services" includes only those Services directly related to the installation and configuration of the equipment and operating software to allow the equipment to function in accordance with the manufacturer's specifications and those services related to maintenance of the equipment either to fulfill the Contractor's warranty or any services related to the routine maintenance of the equipment or service. "Services" do not include Professional Services for custom application design, or development, or other professional consulting services unrelated to the installation and/or configuration of equipment and/or software authorized under the Addendum.
NO Software Products are included in this contract. i.e. Print Management, Documents Imaging etc.
Other Items EXCLUDED from being purchased from this contract are as follows:

- Application Software (The State of SC has a separate contract for Application Software)
- Consulting Services Printers (The State of SC has a separate contract for Copiers) Design Services

- IT Temporary Professional Services, (The State of SC has a separate State Term Contract)

M. **Item Substitution**: No Substitutes will be allowed on Purchase Orders received from South Carolina procurement units without written permission from the issuing procurement unit.

N. **Contract History**: The State of South Carolina has an auditing requirement for the retention of contract history. The retention for the contract history is three (3) years after the expiration date of the contract. Upon prior written request, the Contractor will make available to the State those records directly associated with Contractor's performance under the Addendum.

O. **Records Retention & Right to Audit**: The state shall have the right to audit the books and records of the contractor (but no more frequently than once a year during the term of this Addendum) as they pertain to this contract, both independent of, and pursuant to, S.C. Code Section 11-35-2220. Such books and records shall be maintained for a period of three (3) years from the date of final payment under the contract. The state may conduct, or have conducted, performance audits of the contractor as it directly relates to contractor's performance of the contractual obligations. Pertaining to all audits, contractor shall make available to the state access to its computer files containing the history of contract performance and all other documents directly pertaining to contract performance. Notwithstanding the foregoing, in no event, will Contractor be obligated to disclose any confidential information not directly pertaining to its contractual obligations under this Addendum.

P. **Administrative Fee**: The Information Technology Management Office (ITMO) issues and maintains State term contracts for the benefit of governmental entities within the State of South Carolina. In order to maintain and enhance the quality and quantity of its State term contracts an administrative fee of one percent (1.00%) of the total actual sales will be assessed of each contractor. Total actual sales will be equal to gross sales less return goods and taxes as stated on the invoice.

Whether copiers are purchased or leased through the South Carolina Leasing Hardware State Term Contract under option CC., **Sharp Electronics Corporation will be responsible for submitting the administrative fee of one percent (1.00%)** for providing maintenance, service, and/or meter rental services for either option. The Administrative Fee will be remitted **monthly** in the form of a check to:

The Information Technology Management Office
Attn: Jay Lopez, Reports Manager
1201 Main Street, Suite 600
Columbia, SC 29201
(803) 737-0283
jlopez@mmo.sc.gov

Refer to item FF to obtain the contract number that all reports must reference to assure accurate accounting of purchases under this contract and reported administrative fees.

Each remittance will include the period covered and the contract number. The monthly administrative fee shall be submitted by the last business day of the month for the previous month's actual sales.

Q. **Reports**: All contract holders will be required to process monthly usage reports. The monthly reports shall be submitted by the 15th fifteenth day of the month for the previous month's actual sales. If "No Sales" are achieved for a specific month, then "zero" must be reported for that specific month.

The report will capture the following information: Month Reporting on, Contractor Name Reporting, Contract Number, Agency, PO Num/Invoice Num, PO Date/Inv Date, Reseller, Manufacturer, Major End-Item Description, Model No, Serial No, Part Number, Part Description, Qty, Unit Price, Total Completed PO/Invoice, and Admin Fee, are required to meet the needs of the State's reporting requirements. The "Reporting Template Guide" and the "Reporting Template" is being provided for your reference on pages 8-10. The State will work with each contract holder to ensure they understand how to process reports. The Primary Point of contact for reporting purposes is Jay Lopez, 803-737-0283, jlopez@itmo.sc.gov.

Periodic failure to provide this report by the 15th of every month may result in taking the contract link down from the website and/or termination of the contract. Consistent failure to meet this requirement will result in termination of the contract.

R. **Contract Period**: The Contract Period for South Carolina is good until **June 30, 2014** and may be renewed by agreement of the parties annually until that date. The maximum contract period for the WSCA contract runs from **02/08/2013** through **06/30/2014**.

S. **Change in Contractor Representatives**: The Contractor will email the South Carolina point of contact within seven (7) business days of any change of contract contacts and contact information.

T. **Purchasing Card**: South Carolina has entered into an agreement for a Visa Card to provide the State with purchasing card services. The purchasing card allows state agencies to make authorized purchases from a vendor without the requirement to issue a purchase order. Purchasing cards are issued to select employees authorized to purchase for the agency. Cardholders can make purchases directly from any vendor that accepts the purchasing card. State Agencies may request authorization from the Materials Management Officer, Mr. Voight Shealy, to use the purchasing card to pay for the purchase of goods and services from these state term contracts otherwise the purchasing card can only be used for goods approved by the State and the maximum purchase per transaction is $2,500.

U. **Indemnification – Third Party Claims (NOV 2011)**: Notwithstanding any limitation in this agreement, and to the fullest extent permitted by law, Contractor shall defend and hold harmless Indemnitees for and against any and all suits or claims of any character (and all related damages, settlement payments, attorneys' fees, costs, expenses, losses or liabilities) by a third party which are attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property arising out of or in connection with the goods or services acquired hereunder or caused in whole or in part by any act or omission of contractor, its subcontractors, their employees, workmen, servants, agents, or anyone directly or indirectly employed by them or anyone for whose acts any of them may be liable. Contractor's foregoing indemnity obligations shall not apply to any loss or damage arising out of the acts or omissions of the Indemnitees. Contractor shall be given timely written notice of any suit or claim. Contractor's obligations hereunder are in no way limited by any protection afforded under workers' compensation acts, disability benefits acts, or other employee benefit acts. This clause shall not negate, abridge, or reduce any other rights or obligations of indemnity which would otherwise exist. The obligations of this paragraph shall survive termination, cancelation, or expiration of the parties' agreement. This provision shall be construed fairly and reasonably, neither strongly for nor against either party, and without regard to any clause regarding insurance. As used in this clause, "Indemnitees" means the State of South Carolina, its instrumentalities, agencies, departments, boards, political subdivisions and all their respective officers, agents and employees.

V. **Protection of Human Health & the Environment**: The State of South Carolina requires all contractual activities to be in compliance with local, state, and federal mandates concerning "protection of human health and the environment". Any contractor doing business with the State will be required to document compliance and to specify prudent practices used by the contractor to address applicable mandates including, but not restricted to "the hazard communication standard" OSHA CFR 1910.1200 (SCRR Article 1,71-1910.1200). Contractor agrees to take all necessary steps to ensure compliance with the requirements applicable to Contractor and the Services it provides.

W. **Termination Due to Unavailability of Funds (JAN 2006):** Payment and performance obligations for succeeding fiscal periods shall be subject to the availability and appropriation of funds therefore. When funds are not appropriated or otherwise made available to support continuation of performance in a subsequent fiscal period, the contract shall be canceled. In the event of a cancellation pursuant to this paragraph, contractor will be reimbursed the resulting unamortized, reasonably incurred, nonrecurring costs. Contractor will not be reimbursed any costs amortized beyond the initial contract term.

X. **Insolvency**: This contract is voidable and subject to immediate termination by the State upon the contractor's insolvency, including the filing of proceedings in bankruptcy.

Y. **Manual Orders**: For those procurement units that do not have or do not use electronic ordering, the contractor agrees to input/key orders received via mail or fax into their order processing system.

Z . **Taxes (JAN 2006)**: Any tax the contractor may be required to collect or pay upon the sale, use or delivery of

the products shall be paid by the State, and such sums shall be due and payable to the contractor upon acceptance. Any personal property taxes levied after delivery shall be paid by the State. It shall be solely the State's obligation, after payment to contractor, to challenge the applicability of any tax by negotiation with, or action against, the taxing authority. Contractor agrees to refund any tax collected, which is subsequently determined not to be proper and for which a refund has been paid to contractor by the taxing authority. In the event that the contractor fails to pay, or delays in paying, to any taxing authorities, sums paid by the State to contractor, contractor shall be liable to the State for any loss (such as the assessment of additional interest) caused by virtue of this failure or delay. Taxes based on Contractor's net income or assets shall be the sole responsibility of the contractor. [07-7A080-1]

AA. **Income Tax Credit for State Contractors Having Subcontracts with MINORITY Firms**: TAX CREDIT FOR SUBCONTRACTING WITH DISADVANTAGED SMALL BUSINESSES (JAN 2008) Pursuant to Section 12-6-3350, a taxpayer having a contract with this State who subcontracts with a socially and economically disadvantaged small business is eligible for an income tax credit equal to four percent of the payments to that subcontractor for work pursuant to the contract. The subcontractor must be certified as a socially and economically disadvantaged small business as defined in Section 11-35-5010 and regulations pursuant to it. The credit is limited to a maximum of fifty thousand dollars annually. A taxpayer is eligible to claim the credit for ten consecutive taxable years beginning with the taxable year in which the first payment is made to the subcontractor that qualifies for the credit. After the above ten consecutive taxable years, the taxpayer is no longer eligible for the credit. A taxpayer claiming the credit shall maintain evidence of work performed for the contract by the subcontractor. The credit may be claimed on Form TC-2, "Minority Business Credit." A copy of the subcontractor's certificate from the Governor's Office of Small and Minority Business (OSMBA) is to be attached to the contractor's income tax return. Questions regarding the tax credit and how to file are to be referred to: SC Department of Revenue, Research and Review, Phone: (803) 898-5786, Fax: (803) 898-5888. Questions regarding subcontractor certification are to be referred to: Governor's Office of Small and Minority Business Assistance, Phone: (803) 734- 0657, Fax: (803) 734-2498.

BB. **Acceptance of Offerors 10% Below Price (JAN 2006)**: If the state is offered the exact same item on the exact same terms and conditions as those provided under this contract by a vendor other than the contractor (the "alternate vendor") for a price that is at least ten percent less than the contract price, the state may purchase those items from the alternate vendor if the contractor does not agree to meet the offered price. Any acquisition pursuant to this clause must be documented by the Procurement Officer in sufficient detail to satisfy the requirements of an external audit. [07-7B010-1]

CC. **Lease Agreements**: Any/all leasing will be handled through the South Carolina Leasing Hardware State Term Contract. Contract information can be found at:

http://procurement.sc.gov/webfiles/IT_CONTR/Hardware_Leasing.pdf

The primary contact for this contract is:	Ontario Investment Inc.
Name:	Jim Marsallo Jr.
Address	6666 Old Collamer Road
	East Syracuse NY 13057
Phone #	315-431-4676
Fax #	315-431-4675
E-mail	Jmarsallojr@ontinv.com
ITMO Leasing contract Information	Information Technology Management Office
Name:	Debbie Lemmon
Address	1201 Main Street, Suite 600
	Columbia, South Carolina 29201
Phone #	(803) 896-5236
Fax #	(803) 737-0102
E-mail	dlemmon@itmo.sc.gov

Lease & Purchasers Agreements: State agencies will either Purchase or Lease under this Participating Addendum. **Ontario Investments is the only approved leasing source for the State of South Carolina & provides financing for this contract. No lease/purchase agreements will be allowed under this Participation Addendum (PA).**

DD. **Primary Contacts**: The primary government contacts for this participating addendum are as follows (or their named successors):

The Lead State and contact information	State of Nevada
Name:	Shannon Berry
Address:	515 East Musser Street,
	Carson City, NV 89710
Telephone:	(775) 684-0171
Fax:	(775) 684-0188
E-mail:	sberry@purchasing.state.nv.us

The Contractor and Contract Information	Sharp Electronics Corporation
Name	Christine Bush
Address	One Sharp Plaza Box Q
	Mahwah, NJ 07495
Telephone	(804) 519-3703
Fax	(888) 757-8449
E-mail	bushc@sharpsec.com

The South Carolina Contact Information :	W. Jason Evans
Address	Information Technology Management Office
	1201 Main Street, Suite 600
	Columbia, South Carolina 29201
Telephone	(803) 896-7999
Fax	(803) 896-0789
E-mail	jevans@mmo.sc.gov

EE. **Subcontractors:** Sharp Electronics Corporation has provided a listing of authorize subcontractor /dealers/ distributers/resellers of Sharp equipment.

FF. **Purchase Order Instructions:** All orders must be made out to Sharp Electronics Corporation.

All orders should contain the following information (1) "**This P.O. is subject to WSCA Contract #1715 and State of SC Price Agreement number 5000013294**" (2) Your Name, Address, Contact, & Phone-Number (3) Purchase order amount, monthly payment (if leased), itemized list of accessories (4) CPC rate of the service program that is selected.

Please channel your PO through one of our authorized distribution entities so they can arrange for proper ordering and installation of your unit.

Address Purchase Orders to:	Purchases Remit Payment to:	Leases Remit Payment to:
Christine Bush bushc@sharpsec.com (888) 757-8449 (fax) (804) 519-3703 (Office)	Sharp Electronics Corporation Dept CHI 10067 Palatine, IL 60055-0067	**Ontario Investment** This is the only authorized leasing option. Reference Item CC in this document for further explanation.

GG. **Maintenance and Service Warranty**: Service Provider warrants that any Service Provider serviced equipment will perform in accordance with the manufacturer's specifications. If equipment fails to perform in accordance with the manufacturer's specifications, Service Provider will repair the equipment or replace the equipment with equipment of equal or greater functionality at no additional cost to the State. EXCEPT FOR THE WARRANTY SET FORTH IN THIS SECTION, SERVICE PROVIDER DISCLAIMS ALL OTHER WARRANTIES AND REPRESENTATIONS, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR USE OR PURPOSE.

HH. **Insurance**: Service Provider will maintain the following insurance limits while performing any services under this Participating Addendum: (a) Workers' Compensation Insurance for Service Provider employees, including coverage required under the State's and Federal Laws; (b) Employer's Liability Insurance with limits of a minimum of: (i) $1,000,000 for each accident for bodily injury by accident, (ii) $1,000,000 for bodily injury by disease, and (iii) $1,000,000 for each employee for bodily injury by disease; (c) General Liability Insurance that includes the State as an additional insured with limits of: (i) $1,000,000 per occurrence for bodily injury and property damage and (ii) $2,000,000 annual aggregate.

II. **Price Agreement Number**: All purchase orders issued by purchasing entities within the jurisdiction of this participating addendum shall include the State of South Carolina's contract number: **5000013294** and the Lead State price agreement number: **1715.**

This Participating Addendum and the Master Price Agreement number **1715** (administered by the State of Nevada) together with its exhibits, set forth the entire agreement between the parties with respect to the subject matter of all previous communications, representations or agreements, whether oral or written, with respect to the subject matter hereof. Terms and conditions inconsistent with, contrary or in addition to the terms and conditions of this Addendum and the Price Agreement, together with its exhibits, shall not be added to or incorporated into this Addendum or the Price Agreement and its exhibits, by any subsequent purchase order or otherwise, and any such attempts to add or incorporate such terms and conditions are hereby rejected. The terms and conditions of this Addendum and the Price Agreement and its exhibits shall prevail and govern in the case of any such inconsistent or additional terms within the Participating State.

IN WITNESS WHEREOF, the parties have executed this Addendum as of the date of execution by both parties below.

Participating State: South Carolina	Contractor: Sharp Electronics Corporation
By:	By:
Name: W. Jason Evans, CPPB	Name: THOMAS TRAINOR
Title: Procurement Manager II	Title: VP Controller · SILCA
Date: 5/22/13	Date: 5/21/13

Reporting Template Guide 2013

Completing the Reporting Template

- **Month reporting on (Column A):** The Qtr or Month that is being reported.
  - If reporting by month (Ex. If you are reporting for January 2011 the correct format is 1/31/2011)
  - If reporting by quarterly (Ex. If you are reporting for Jan 11 –Mar 11 the correct format is 3/31/2011)
- **Contractor Name Reporting (Column B):** Name of the contract holder that is reporting.
  - (Your company name)
- **Contract Number (Column C):** Your Contract Number
  - (Ex. 5000001234 or 4400001234)
- **Agency (Column D):** The name of the agency the product or service is provided to. Please do not abbreviate the name of the agency. Please spell out the name of the agency, Ex. *SC Department of Transportation.*
  - (Ex. SC State Budget Control Board or University of South Carolina, etc.)
- **(S,L, HED, K-12) (Column E):** The Identification of the agency or customer.
  - (Ex. S - (State Agencies) L - (Cities and Counties) HED - (Higher Education) Colleges and Universities K-12 - (Kindergarten to 12th grade)
- **Purchase Order # or Invoice # (Column F):** The agency PO number or Invoice number. If you do not have the PO number, please use the Invoice Number.
- **PO Date (Column G):** The PO Date or Invoice Date (Ex. 1/05/2011)
- **Sub Contract Number (Column H):** The number which pertains to the reseller under an original contact number.

(Ex. The Original contract number is 4400001234 (belongs to the Manufacture) but the resellers have been awarded subcontract numbers that may start with a 50000… this would be the number that goes in Column H. Please remember that if this column does not apply then please leave blank.

- **Reseller (Column I):** The name of the reseller that sold the product. For those who don't have resellers, use this column to identify the branch who sold the product or service.
  - (Ex. You may have a branch in Spartanburg, Florence, Lexington, etc… This column is where you fill in these names
- **Manufacturer (Column J):** The name of the manufacturer of the product sold. If the product has the same name as your company please leave this area blank.
- **Major End-Item Description (Column K):** The description of the product sold. (Ex. Computer or Monitor or Switch, etc.)
- **Model No. (Column L):** The model number of the product sold.
- **Serial No. (Column M):** The serial number of the product sold.
- **Beginning Meter Reading (Column N):** Only for copier contracts.
- **Ending Meter Read (Column O):** Only for copier contracts.
- **Meter Read Total (Column P):** Only for copier contracts.
- **Part No. (Column Q):** The part number of the product.
- **Part Description (Column R):** Detail description of the product. Also used for Temporary Personnel Contract for the names of the individual filling the position.
  - (Ex. Cisco Power Injector 456 or Cisco 3560 Switch)
- **QTY (Column S):** The quantity of the product or service provided.

Reporting Template Guide 2013

- **Unit Price (Column T):** The unit price of the product or service provided.
- **Total Completed PO / Inv. (Column U):** The total of completed PO or Invoice. (This is where you put the total of the sales completed. Completed meaning that you have received payment for the PO or Invoice.)
- **Admin Fee (Column V):** The admin fee for each PO or Invoice completed. (General Admin Fee- Default is 1%) Please verify if the correct formula is used in this column.
- **CPC Admin Fee (Column W):** This column is used for CPC (cost per copy) Copier contracts or CPP (cost per page) Printer contracts

******IMPORTANT******

- **Reporting Zero ($0) Sales**: Fill out the Columns **A, B, C and K.** In the **K** column you will input ... No sales.

If you have any questions please call me at 803-737-0283 (Jay Lopez)

Reporting Template

Month Reporting On	Contractor Name Reporting	Contract Number	Agency	(S,L HED, K-12,)	PO Num / Invoice Num	PO Date / Inv Date	Sub Contract Number	Reseller	Manufacturer	Major End-Item Description	Model No	Serial No	Beginning Meter Reading	Ending Meter Reading	Meter Read Total	Part Number	Part Description	Qty	Unit Price	Total Completed PO / Invoice	Admin Fee	CPC Admin Fee
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