

South Carolina Procurement Review Panel

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HON. C. BRIAN MCLANE, SR.
CHAIRMAN

November 25, 2015

Via E-mail and U.S. Mail

Cathy Lanier, President
Technology Solutions, Inc.
P.O. Box 231
Lexington, SC 29071

Re: Appeal by Technology Solutions, Inc.
Solicitation No. 5400008056
IT Temporary Staff Augmentation Services

Dear Ms. Lanier:

The Panel received the request for administrative review that you filed with the Chief Procurement Officer on November 9, 2015. Under the Panel's filing fee proviso, the Panel will not accept an appeal unless it is accompanied by either (1) a check for the \$250.00 filing fee; or (2) a completed Request for Filing Fee Waiver form **at the time of filing**. The Panel's filing fee proviso was referenced in the Statement of Right to Further Administrative Review on page 17 of the Chief Procurement Officer's October 29, 2015 decision, and I have enclosed a copy of the full text of the Panel's current proviso for ease of reference.

The CPO's office did not receive a check or a completed waiver request form when you filed your appeal on November 9th, and neither did the Panel. Therefore, the Panel will not accept TSI's request for review, nor will it consider TSI's late-filed request for a fee waiver. This decision was the unanimous decision of the five participating Panel members. Please be advised that Ms. Margaret A. Collins recused herself from participation and that the Panel has one vacant member position.

Please do not hesitate to contact me if you have any questions.

Sincerely,



Christie M. Emanuel

Enc.

cc: Geoffrey K. Chambers, Esq.
Michael B. Spicer, Information Technology Management Officer
William Dixon Robertson, III, Esq., SC Budget and Control Board

SECTION 111 - S60-PROCUREMENT REVIEW PANEL

111.1. (PRP: Filing Fee) Requests for administrative review before the South Carolina Procurement Review Panel shall be accompanied by a filing fee of two hundred and fifty dollars (\$250.00), payable to the SC Procurement Review Panel. The panel is authorized to charge the party requesting an administrative review under the S.C. Code Sections 11-35-4210(6), 11-35-4220(5), 11-35-4230(6), 11-35-4330, and/or 11-35-4410. The funds generated by the filing fee shall be retained by the panel and carried forward to be used for the operation of the panel. Withdrawal of an appeal will result in the filing fee being forfeited to the panel. If a party desiring to file an appeal is unable to pay the filing fee because of financial hardship, the party shall submit a completed Request for Filing Fee Waiver form at the same time the request for review is filed. The panel shall make the Request for Filing Fee Waiver forms available to the Chief Procurement Officers to provide to parties along with notice of right to appeal to the panel. If the filing fee is not waived, the party must pay the filing fee within fifteen days of the date of receipt of the order denying waiver of the filing fee. Requests for administrative review will not be accepted unless accompanied by the filing fee or a completed Request for Filing Fee Waiver form at the time of filing.

2015-2016 General Appropriations Bill, South Carolina State Budget Bill H. 3701